

SENIOR CITIZEN ADVISORY COMMITTEE

Request for co-sponsorship of programs or events

The purpose of the Reno Senior Citizen Advisory Committee is to advise the City Council on matters relating to senior citizens; to support senior-orientated special events and collaborative events that meet the needs of seniors; and, to serve as an advocacy body on behalf of senior citizens in the community.

We encourage applications for co-sponsorship by the Reno Senior Advisory Committee

1. Instructions: Please complete this form (with careful attention to any specific criteria) and submit to the Parks, Recreation and Community Services Department, Attn: Senior Services Liaison at 1301 Valley Road, Reno, Nevada 89512. If the request meets all criteria, the Senior Citizen Advisory Committee (SCAC) chair will approve placing on the agenda at the earliest opportunity available. For assistance in completing this form please contact the Senior Services Liaison at 775.334.2262. If your request is placed on the agenda you will be advised of the meeting date and must attend the meeting to give a short overview and answer questions from the Senior Citizen Advisory Committee or your request will be denied. Please note depending on type of request, generally there is a 6-week turnaround from SCAC approval to funds granted. All requests must be received 45 days in advance of the event. Group/Organization must agree to the Terms and Conditions as set forth by the Reno Senior Advisory Committee.

Criteria

- Group/Organization <u>must</u> meet the definition of a "nonprofit organization created for religious, charitable or educational purposes" as defined in NRS 372.3261
 - o Granting or donation of funds requires City Council approval and may take additional time
- Group/Organization <u>must</u> affirm that they are a "nonprofit organization created for religious, charitable or educational purposes" as defined in NRS 372.3261 and provide to the City of Reno a signed affirmation (attached)
- Group/Organization may request cooperative programming involving the participation of the City of Reno staff and resources.

Reno Senior Advisory Committee Request for co-sponsorship of programs or events

Date Submitted:	Date of Event:	
Name of Group / Organization: _		
Contact person:		
Project Title:		
*Please attach budget for projection the Reno Senior Advisory	ect/event and specify the use of the funds being requested y Committee.	
Brief description of project/event: (Please attach other information if necessary)		
How does this expenditure provide a substantial benefit to Reno Senior Citizens?		
Total Cost:	Funding Request:	
Other Funding Sources:		
Contact name:	Phone number:	
Address	City, State, Zip	
	c.ty, 2.tio, 2.p	
	itizen Advisory Committee Use Only	
Board Action Item: Approved	Decline	
Amount Approved: \$	Date:	
Amount Approved: \$ Notes:	Date:	

TERMS AND CONDITIONS

-	
œ	Recognition of Reno Senior Advisory Committee sponsorship such as; Reno Senior
	Advisory Committee logo on all advertising.
0	Allow Reno Senior Advisory Committee members to attend event/program.
0	Organization or Group must report back to Reno Senior Advisory Committee on Success of
	Event as outlined below or within 30 days of event.

	
Senior Citizen Advisory Committee	Group/Organization Representative
Representative	·
10p10b0iituti vo	

* Any of the items on the Term and Conditions page that are not pertinent are subject to change during the group's presentation to the Senior Citizen Advisory Committee.